

08/15/2021

Certified Clinical Medical Assistant

Course Catalog & Course Schedule



	Certified Clinical Medical Assistant (CCMA)
Course Description	<p>This course combines various essential patient care skills into one expert curriculum. The course is broken down into 15 modules that includes:</p> <ul style="list-style-type: none">• Medical terminology• Basic human anatomy and principles of human disease• Pharmacology• Medication administration• An understanding of complying with healthcare regulations and laws (HIPAA, OSHA, CMS) as it applies to patient privacy and security, infection control, health, human services etc.• The role of the CCMA in obtaining a patient history, obtaining and recording vital signs, preparing patients for examinations, and assisting with minor and surgical procedures• Roles and responsibilities of a CCMA• Knowledge of laboratory and diagnostic techniques, handling laboratory specimens, specimen collection and processing methods• Performing cardiopulmonary testing, electrocardiogram (EKG/ECG), and other diagnostic tests• Interacting and communicating effectively in the healthcare environment• Interpersonal Patient Communication, Professionalism, and Patient Cultural Competency• The importance of a Trauma-Informed Care Environment• Medical Mistrust and the role of the CCMA• The importance of diversity in Medicine
Total Number of Instructional Hours	<p>75 hours of asynchronous learning. Students may complete no more than two modules per week. The course can be completed in eight weeks.</p> <ul style="list-style-type: none">• Total of 15 modules: assigned 2 modules per week (to complete in 8-weeks)• 4-5 hours of instructional content per module• 8-10 hours per week
Tuition	<p>\$3,000</p> <ul style="list-style-type: none">• Payment plan option: 2 equal payments of \$1500. 1st installment due at enrollment, 2nd installment due at 1 month.
Minimum Entrance Requirements	<ul style="list-style-type: none">• Must be at least 18 years of age• High School Diploma or equivalent• Web browser with internet connection• Interest in pursuing advanced medical training such as PA, medical, nursing, pharmacy, physical therapy, occupational therapy etc. school• Signed policy/ enrollment agreement document and submitted within the first week of enrollment

Clinical Training experiences	20 hours: <ul style="list-style-type: none"> • Online clinical and patient laboratory simulation platform • BLS training via American Heart Association (AHA) • Personalized Mentorship Program
Occupations the course will prepare the student for	Certified Clinical Medical Assistant (CCMA)
Estimated number of students enrolled in each program	100 students

CCMA COURSE SCHEDULE

Duration	Class	Time	Instructor
8-Weeks	<ul style="list-style-type: none"> • Assigned 2 modules per week to complete course in 8-weeks • Self-paced with 12 month access 	<ul style="list-style-type: none"> • On-demand 24/7 access to course material • No due dates on assignments 	Kara Buell, RN, MSN <i>Lead Instructor</i>

Modules	Assigned Week
Module 1 <i>Introduction to Clinical Medicine</i>	week 1
Module 2 <i>Patient Privacy & Safety HIPAA Standards</i>	week 1
Module 3 <i>Infection Control</i>	week 2
Module 4 <i>Introduction to Clinical Pharmacology Medication Management</i>	week 2
Module 5 <i>Healthcare Systems & Settings Patient-Centered Communication</i>	week 3
Module 6 <i>Introduction to Clinical Medical Assisting Examinations & Diagnostic Procedures</i>	week 3

Module 7 <i>Assessing Vital Signs</i>	week 4
Module 8 <i>Clinical Testing Laboratory Procedures</i>	week 4
Module 9 <i>Venipuncture & Blood Handling Administering Injections</i>	week 5
Module 10 <i>Surgical Asepsis Assisting with Surgical Procedures</i>	week 5
Module 11 <i>Delivering Patient Care in Hospital Settings Nursing Homes</i>	week 6
Module 12 <i>Conducting EKG / ECG Cardiovascular / Stress Testing</i>	week 6
Module 13 <i>American Heart Association (AHA) BLS Training</i>	week 7
Module 14 & 15 <i>Course Review</i>	week 8